



Exhibitor Due Dates

ALL DEADLINES ARE FINAL. HOWEVER, WE WILL HAPPILY ACCEPT ANY AND ALL OF YOUR INFORMATION BEFORE THE PUBLISHED DUE DATES.

DONE	DATE	FORM
<input type="checkbox"/>	10/15	Exhibitor Loyalty Contract & Deposit Notes: _____
<input type="checkbox"/>	3/1	Exhibitors Final Payment Notes: _____
<input type="checkbox"/>	3/1	Speakers (Photo, Bio, Topic & Teaser, Audio Visual) Form Notes: _____
<input type="checkbox"/>	5/1	Broker Principals Contract & Final Payment Notes: _____
<input type="checkbox"/>	5/1	Food/Beverage Donation Form Notes: _____
<input type="checkbox"/>	5/1	New Product Display (<i>\$10 Charge after deadline</i>) Notes: _____
<input type="checkbox"/>	5/1	Prizes & Give-Aways Form (If you want it listed in the Show Directory) Notes: _____
<input type="checkbox"/>	5/1	Show Directory Advertising Form Notes: _____
<input type="checkbox"/>	6/1	Badge Request Form (<i>\$10 Charge after deadline</i>) Notes: _____
<input type="checkbox"/>	6/1	Cash Sponsorship Form (If you want it listed in the Show Directory) Notes: _____
<input type="checkbox"/>	6/1	Retail Bag Samples Form (If you want it listed in the Show Directory) Notes: _____
<input type="checkbox"/>	6/1	Retail Travel Sponsorship Form (If you want it listed in the Show Directory) Notes: _____
<input type="checkbox"/>	6/1	Show Directory Ad Submission Deadline Notes: _____
<input type="checkbox"/>	6/1	Show Logo Items Sponsorship Form (If you want it listed in the Show Directory) Notes: _____
<input type="checkbox"/>	6/1	Show Specials & Discounts Form (If you want it listed in the Show Directory) Notes: _____
<input type="checkbox"/>	7/1	Electric Form Please send form & check or cc# to: Hilton Columbus, Attn: Sales & Catering Department, 3900 Chagrin Drive, Columbus, Ohio 43219 or fax to 614-416-8444. Notes: _____
<input type="checkbox"/>	7/1	Exhibitor Service Kit George Fern (Official Show Director) <i>All shipping arrangements completed with Fern.</i> Notes: _____